

Application Guidelines for Enrollment as a Research Student

1. Eligibility

Research students are accepted in the School of Fisheries Sciences and the Faculty of Fisheries Sciences. To be eligible, the applicant must meet either requirement ① or requirement ②.

	Eligibility requirements
School of Fisheries Sciences	① Has completed or expects to complete a bachelor's degree ② Has the academic aptitude equivalent or superior to a bachelor-degree holder
Faculty of Fisheries Sciences	① Has completed or expects to complete a master's degree ② Is recognized by the prospective supervisor to have the academic ability needed to conduct research

2. Period of research

One year. Shorter periods are allowed under special circumstances.

3. Application Period [For applicants living outside of Japan]

Enrollment date	Application period
April 1, 2020	January 6-14, 2020
October 1, 2020	July 2-9, 2020

4. Application Documents and Application Fee

Applicants must submit the following documents. All prescribed forms are available from the office indicated in “7. Contact” below. Please contact a prospective supervisor before applying.

(1) Application form and Curriculum Vitae [Prescribed Form]

(2) Diploma from the last school attended

If currently a student, please send certification confirming enrollment and showing estimated graduation date.

Not necessary for individuals who have graduated from the Hokkaido University Graduate School of Fisheries Sciences or School of Fisheries Sciences.

(3) Academic transcript from the current or most recent school attended

Not necessary for individuals who have graduated from the Hokkaido University Graduate School of Fisheries Sciences or School of Fisheries Sciences.

(4) Letter of Approval [Prescribed Form]

Required only for those who are currently employed full time.

(5) List of publications

Necessary only for applicants to the Faculty of Fisheries Sciences who qualify under eligibility requirement ② under “1. Eligibility” above.

(6) Application Fee: 9,800 yen (JPY)

(Payment via the Online Application Website (<https://e-apply.jp/e/hokudai-fish/>) is preferred.)

- 1) Application fee is not refundable.
- 2) Applicants need a password obtained from their expected supervisors to pay the application fee via the Online Application Website.
- 3) Applicants can pay using a credit card or other methods. Please refer to the URL above for details.
- 4) Note that individuals who pay the fee online must also cover the remittance charges (500 yen).

(7) Application Fee Receipt 〈Not required for applicants exempted from paying the application fee.〉
Applicants should print out the Application Fee Receipt from the website after making the payment.

*Applicants who are unable to pay the application fee via the website need to pay with a payment slip. After making the payment, please submit the validated portion (portion E) of the receipt. The payment slip will be mailed upon applicant's request.

5. Submit all application materials to

Faculty of Fisheries Sciences, Hokkaido University
3-1-1, Minato-cho, Hakodate 041-8611
Academic Affairs Section

6. Entrance Fee and Tuition Fee

Fee		Amount (JPY)	Payment deadline
Entrance Fee		84,600	During the admission procedure period
Tuition Fee	First semester (Apr – Sep)	178,200	Late May
	Second semester (Oct – Mar)	178,200	Late November

If you leave school before the end of the semester, you must pay the whole fee for that semester.
If fees change during the period of enrollment, you must pay the new rate.

7. Contact

Academic Affairs Section of the Hakodate Campus Administration Department
E-mail: kyoumu@fish.hokudai.ac.jp
Tel: 0138-40-5506 (+81-138-40-5506)